



ERO Early Childhood Service Akanuku | Assurance Review

Early Childhood Service Name	Pupuke Early Education Centre
Profile Number	20251
Location	Takapuna , Auckland

ERO's Akanuku | Assurance Review reports provide information about whether a service meets and maintains regulatory standards. Further information about Akanuku | Assurance Reviews is included at the end of this report.

ERO's Judgement

Regulatory standards	ERO's judgement
Curriculum	Meeting
Premises and facilities	Meeting
Health and safety	Meeting
Governance, management and administration	Meeting

Since the onsite visit the service has provided ERO with evidence that shows it has addressed non-compliances and is now taking reasonable steps to meet regulatory standards.

Background

Pupuke Early Education Centre is a privately owned service. A centre manager, who is responsible for management of the service, leads a team of seven qualified teachers, six unqualified teachers and an administrator. There are separate rooms for toddlers and older children.

Summary of Review Findings

Adults providing education and care engage in meaningful, positive interactions to enhance children's learning and nurture reciprocal relationships. Children's preferences are respected, and they are involved in decisions about their learning experiences.

The design and layout of the premises support the provision of different types of indoor and outdoor experiences. They include quiet places, areas for physically active play, and space for a range of individual and group learning experiences. Parents are provided with opportunities to contribute to the development and review of service operations.

The service provider needs to monitor that licensing requirements are consistently implemented.

Compliance

Since the onsite visit the service has provided ERO with evidence that shows it has addressed the following non-compliances:

- Having a procedure for the hygienic laundering of linen used by children or adults (HS1).
- Designating assembly areas for evacuation purposes outside the building to keep children safe from further risk (HS2).
- Ensuring heavy furniture, fixtures, and equipment that could fall or topple and cause serious injury or damage are secured (HS6).
- Developing a written emergency plan that includes a variety of emergency situations, and a communication plan for families and support services (HS5).
- Documenting an evaluation of emergency drills to inform an annual review of the service's emergency plan (HS7).
- Documenting a procedure for monitoring children's sleep that includes children being checked for warmth, breathing, and general well-being, and ensuring adults check each sleeping child every 5 to 10 minutes (HS9).
- Documenting a risk management system informed by daily checking of equipment, premises and facilities for hazards (HS12).
- Ensuring the temperature of warm water delivered from taps accessible to children is no higher than 40°C (HS13).
- Ensuring water stored in the hot water cylinder is kept at a temperature of at least 60°C (HS14)
- Documenting a record of excursions that includes risk assessments undertaken for regular and special excursions, signed approval of a person responsible, and having a communication system so people know where the children are and adults can communicate with others as necessary (HS17).
- Having evidence that rooms used by children are kept at a comfortable temperature no lower than 16°C while children are attending (HS24).
- Documenting parental acknowledgement that they have been informed that medicine was given to their child (HS28).
- Ensuring that equipment and materials are appropriately stored (PF8).
- Having a tempering valve or other accurate means of limiting hot water temperature installed (PF24).
- Ensuring all children's workers who have access to children are safety checked in accordance with the Children's Act 2014, and there is a written procedure for safety checking that meets the requirements of that Act (GMA7A).
- Developing annual planning that identifies 'who', 'what', and 'when' in relation to key tasks undertaken each year (GMA8).

Next ERO Review

The next ERO review is likely to be an Akarangi | Quality Evaluation.

A handwritten signature in black ink, appearing to read 'S. Tanner'.

Steve Tanner
Director Review and Improvement Services (Northern)
Northern Region | Te Tai Raki

27 May 2021

Information About the Service

Service type	Education and care service														
Number licensed for	70 children over 2 years of age.														
Percentage of qualified teachers	80%+														
Service roll	60														
Ethnic composition	<table> <tr> <td>Māori</td> <td>1</td> </tr> <tr> <td>NZ European/Pākehā</td> <td>12</td> </tr> <tr> <td>Chinese</td> <td>26</td> </tr> <tr> <td>Korean</td> <td>6</td> </tr> <tr> <td>other Asian</td> <td>6</td> </tr> <tr> <td>other European</td> <td>4</td> </tr> <tr> <td>other ethnic groups</td> <td>5</td> </tr> </table>	Māori	1	NZ European/Pākehā	12	Chinese	26	Korean	6	other Asian	6	other European	4	other ethnic groups	5
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Review team on site	April 2021														
Date of this report	27 May 2021														
Most recent ERO report(s) These are available at www.ero.govt.nz	Education Review, July 2015 Education Review, September 2012														

General Information about Assurance Reviews

All services are licensed under the [Education \(Early Childhood Services\) Regulations 2008](#). The legal requirements for early childhood services also include the [Licensing Criteria for Education and Care Services 2008](#).

Services must meet the standards in the regulations and the requirements of the licensing criteria to gain and maintain a licence to operate.

ERO undertakes an [Akanuku | Assurance Review process](#) in any centre-based service:

- having its first ERO review – including if it is part of a governing organisation
- previously identified as ‘not well placed’ or ‘requiring further development’
- that has moved from a provisional to a full licence
- that have been re-licensed due to a change of ownership
- where an Akanuku | Assurance Review process is determined to be appropriate.

Management Assurance on Legal Requirements

All early childhood services are required to promote children’s health and safety and to regularly review their compliance with legal requirements. Before the review, the staff and management of a service completed an [ERO Centre Assurance Statement and Self-Audit Checklist](#). In these documents they attested that they have taken all reasonable steps to meet their legal obligations related to:

- curriculum
- premises and facilities
- health and safety practices
- governance, management and administration.

As part of an Akanuku | Assurance Review ERO assesses whether the regulated standards are being met. In particular, ERO looks at a service’s systems for managing the following areas that have a potentially high impact on children's wellbeing:

- emotional safety (including positive guidance and child protection)
- physical safety (including supervision; sleep procedures; accidents; medication; hygiene; excursion policies and procedures)
- suitable staffing (including qualification levels; police vetting; teacher certification; ratios)
- evacuation procedures and practices for fire and earthquake.

As part of an Akanuku | Assurance Review ERO also gathers and records evidence through:

- discussions with those involved in the service
- consideration of relevant documentation, including the implementation of health and safety systems
- observations of the environment/premises, curriculum implementation and teaching practice.